

Note: This application is for preview purposes only. Applications must be completed in SVCreates online application portal: <https://www.grantinterface.com/Home/Logon?urlkey=svcreates>

# Arts Access Grant FY23

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*Silicon Valley Creates*

## *Project Information*

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### **Arts Access Grants Application Instructions:**

Before you get started, please review complete Guidelines and Application Instructions to determine your eligibility for this grant program: [\*link to Guidelines\*](#)

- We also recommend that you review the entire application before getting started. You may download the application questions by clicking on the "Question List" button at the top of the page.
- In your narrative responses, be concise. You may use bullet points.
- Character limits are a guide, your answers may be much shorter. If you find you need additional characters, do not spend significant time editing, please reach out to Alyssa Erickson to request added characters.
- This platform has a collaboration feature. Click on the blue "Collaborate" button to invite others in your organization to view, edit, or submit your application.
- You may continue to edit your application until you've clicked "submit." Once you've submitted your application, you will not be able to change it.

**Application Deadline: December 16, 2022 at 5:00 pm. This is a hard deadline, no extensions will be granted.**

*For questions, contact Alyssa Erickson at [alyssae@svcreates.org](mailto:alyssae@svcreates.org)*

### **Eligibility Check\***

Eligibility Requirements:

- Organizations must be based in Santa Clara County (eg. have a primary performance, exhibition, or office space in the county and serve primarily Santa Clara County residents).
- Eligible organizations must have 501c3 status or a qualified nonprofit fiscal sponsor.
- Eligible organizations must have a minimum of three years of arts programming history in Santa Clara County.
- Eligible projects/programs must serve Santa Clara County residents and take place in Santa Clara County.

### **Choices**

My organization meets ALL eligibility requirements.

**Project Title\***

*Character Limit: 200*

**Project/Program Lead\***

Please list name and bio/qualifications.

*Character Limit: 3000*

**Project Budget\***

Estimated total project budget.

*Character Limit: 20*

**Grant Request Amount\***

You may request between \$8,000 and \$20,000.

*Character Limit: 20*

## *Project Description and Details*

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**Project Details\***

Please include:

- A description of the proposed program/project, include artistic discipline and scope of program (e.g. a series of classes at your location; a one-time performance; an outreach program at off-site locations).
- Identified audience/high need community your program will serve.
  - Include demographic description and estimated number of individuals to be served.
  - Be as specific as possible. For example, stating "Title 1" schools is overly general. Are there specific schools or communities you have in mind?
- How the program was or will be designed.
- Who will participate in the design/planning process? Will input from your intended audience or partners be a factor?
- Why is this project a priority for your organization. I.e., how does it align with your mission?

*Character Limit: 4000*

**New or Ongoing Program\***

Is this a new program or something with a track record? What is that track record?

*Character Limit: 3000*

## Project Team\*

Who will deliver this project/program? Include administrative and artistic team members. List name and role, and note if individual resides in Santa Clara County.

*Character Limit: 3000*

## Venue\*

Where will this program take place?

*Character Limit: 2000*

## Partner/Advisor

Please list the partner organization or community advisor for this project, if any. (Note, this is not a requirement.)

Include the following:

- Is this relationship pending or confirmed?
- Is this a first-time or ongoing partnership?
- What will their role be?
- List specific contact name and email address.

*Character Limit: 3000*

## Project Goals

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### Project Goals\*

Describe two goals for this project.

*Character Limit: 3000*

### How will you know if you've met those goals?\*

*Character Limit: 3000*

## Learning\*

What do you hope to learn from this project, either organizationally, or about your audience?

*Character Limit: 3000*

## Budget Details

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### Project Budget

Provide a brief expense breakout of your full project budget, addressing the following items.

*Grant request may include up to 15% in administrative/overhead costs.*

*If budget allocation for any category is zero, please enter 0.*

<b>Artistic Personnel</b>	
<b>Other Personnel</b>	
<b>Materials/Supplies</b>	
<b>Admin/Overhead</b>	
<b>Other Expenses</b>	
<b>TOTAL EXPENSES</b>	

**Other Expenses**

If you include "other expenses," please specify.

*Character Limit: 1000*

**Other Revenue\***

List additional anticipated sources of revenue for this project, if this grant does not cover the full cost of the project.

*Character Limit: 2000*